

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Community Hall
Zama, Alberta**

Tuesday, February 15, 2000

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Betty Bateman	Councillor
John Driedger	Councillor
Pat Kulscar	Councillor
Greg Newman	Councillor
Joe Peters	Councillor
Frank Rosenberger	Councillor
Wayne Thiessen	Councillor
Willie Wieler	Councillor

ABSENT:

ALSO PRESENT:

Sandra Cross	Official Administrator
Doug Plamping	Interim Chief Administrative Officer
Darlene Hardy	Treasurer/Assistant CAO
Eva Schmidt	Municipal Secretary
Rita Bueckert	Acting Manager of Road Operations (Administration)
Paul Driedger	Manager of Emergency Services
Dean Krause	Manager of Planning and Development
Sheldon Robb	Manager of Emergency Services

Minutes of the regular meeting of Council for the Municipal District of Mackenzie No. 23, held on Tuesday, February 15, 2000, in the Community Hall, Zama, Alberta.

CALL TO ORDER:

1. a) Call to Order

Reeve Neufeld called the meeting to order at 5:29 p.m.

Reeve Neufeld welcomed Sandra Cross, Official Administrator, to the meeting.

**ADOPTION OF
AGENDA:**

2. a) Adoption of Agenda

The following additions were made to the agenda:

- 8.o) High Level Bypass
- 3.c) Bylaw 197/99, To Establish Council Committees
- 8.p) Albert Associations of Municipal Districts and Counties Annual Conventions

MOTION 00-043

MOVED by Councillor Rosenberger that the agenda be adopted with additions.

CARRIED

**ADOPTION OF
MINUTES AND
BUSINESS ARISING
FROM MINUTES:**

3. a) Minutes of the January 18, 2000 Council Meeting

The following amendments were made to the Minutes of the January 18, 2000 Council meeting:

Councillor Bateman's report under section 5a) "meeting with Fish and Wildlife" shall be amended to read "meeting with the RCMP, Special Constables and Fish and Wildlife".

MOTION 00-044

MOVED by Councillor Kulscar that the Minutes of the January 18, 2000 Council meeting be approved as amended.

CARRIED

3. b) Minutes of the February 4, 2000 Special Council Meeting

MOTION 00-045

MOVED by Councillor Bateman that the Minutes of the February 4, 2000 Special Council meeting be approved as presented.

CARRIED

3 c) Bylaw 197/99, To Establish Council Committees

Councillor Newman volunteered to represent Council on the Fish and Wildlife Committee established by Bylaw 197/99.

MOTION 00-045

MOVED by Councillor Kulscar that Councillor Newman be appointed as Council's representative on the Fish and Wildlife Committee.

CARRIED

DELEGATIONS:

4. a) Jake T. Wolfe – Blue Hills Drainage Ditch

Reeve Neufeld welcomed Jake T. Wolfe and Jake Fehr to the Council meeting.

Jake Fehr, on behalf of Jake Wolfe, made a presentation on the Blue Hills Drainage Ditch. Mr. Fehr presented a letter and map to Council regarding the Drainage Ditch.

Reeve Neufeld asked that the CAO discuss an interim solution regarding the closing of Blue Hills Drainage Ditch with Jake Wolfe and Alberta Environment. The CAO will

contact Alberta Environment to discuss the closing of the ditch and the results will be reviewed by Council at a future meeting.

4. b) Abe Krahn – Dust Control

Abe Krahn did not attend the meeting.

Councillor Driedger asked to be excused from the meeting at 6:10 p.m. to deal with a family emergency. Council granted the request.

**COMMITTEE
REPORTS:**

5. a) Council Committees – oral reports

Councillors reported on the Council Committee meetings as follows:

Pat Kulscar – Subdivision and Development Appeal Board Workshop, Mackenzie Economic Development Corporation
Councillor Peters – Veterinary Advisory Committee
Councillor Wieler – Annual La Crete Recreation Board, Highway 88 Committee and Family and Community Support Services.

Councillor Peters left the meeting at 6:14 p.m.

Councillor Bateman – Regional Landfill Authority, Zama Recreation Board, Caribou Mountains Special Places 2000.

Reeve Neufeld – Tri Council, Highway 88 Committee, February 21st the Reeve will meeting with the Mayors of Rainbow Lake and High Level.

Councillor Sarapuk – Caribou Mountains Special Places 2000, Tolko Public Advisory Committee, Alberta Forest Advisory Committee, Subdivision and Development Appeal Board Hearing.

Councillor Rosenberger – Fort Vermilion Annual Recreation Board meeting, Regional Landfill Authority, Public meeting in Fort Vermilion.

Councillor Peters re-entered the meeting at 6:17 p.m.

Councillor Thiessen – Agricultural Service Board meeting.

Councillor Newman – Agricultural Service Board Conference in Edmonton, Agricultural Service Board meeting, Fort Vermilion Public meeting.

MOTION 00-047

MOVED by Councillor Wieler that the Councillor reports be received as information.

CARRIED

MOTION 00-048

MOVED by Councillor Newman that Council designate Reeve Neufeld to negotiate on behalf of the M.D. of Mackenzie No. 23 to bring about revenue sharing agreements with the Towns of High Level and Rainbow Lake, and that the results be brought back to Council for ratification.

CARRIED

**INTRODUCTION
OF BYLAWS:**

6. a) Bylaw 192/99 – To Regulate Traffic

The following changes were made to Bylaw 192/99:

Clause 5. (3) “traffic by” be removed.
Delete section 11.1

Councillor Driedger re-entered the meeting at 6:31 p.m.

MOTION 00-049
Bylaw 192/99
Second Reading

MOVED by Councillor Bateman that second reading be given to Bylaw 192/99 being a bylaw to regulate traffic in the Municipal District of Mackenzie No. 23.

CARRIED

MOTION 00-050
Bylaw 192/99
Third Reading

MOVED by Councillor Sarapuk that third reading be given to Bylaw 192/99 being a bylaw to regulate traffic in the Municipal District of Mackenzie No. 23.

CARRIED

6. b) Bylaw 150/98 – To Establish a Municipal Library Board

MOTION 00-051

MOVED by Councillor Bateman that Council has reviewed Bylaw 150/98, being a bylaw to establish a municipal Library Board, and has determined that no changes be made.

CARRIED

**6. c) Bylaw 202/00 – To Establish the Position of
Agricultural Fieldman As Designated Officer**

MOTION 00-052
Bylaw 202/00
First Reading

MOVED by Councillor Sarapuk that first reading be given to Bylaw 202/00 being a bylaw to establish a position of designated officer and that the position be titled “Agricultural Fieldman”.

CARRIED

MOTION 00-053
Bylaw 202/00
Second Reading

MOVED by Councillor Wieler that second reading be given to Bylaw 202/00 being a bylaw to establish a position of designated officer and that the position be titled “Agricultural Fieldman”.

CARRIED

MOTION 00-054

MOVED by Councillor Bateman that Council appoint Chris Kelland as agricultural

fieldman to implement agricultural policies and programs and to manage the agricultural resources of the municipality.

CARRIED

MOTION 00-055

MOVED by Councillor Bateman that Council grant unanimous consent to consider giving third reading to Bylaw 202/00 being a bylaw to establish a position of designated officer and that the position be titled “Agricultural Fieldman”, at this meeting.

CARRIED UNANIMOUS

MOTION 00-056

Bylaw 202/00
Third Reading

MOVED by Councillor Thiessen that third reading be given to Bylaw 202/00 being a bylaw to establish a position of designated officer and that the position be titled “Agricultural Fieldman”.

CARRIED

**6. d) 203/00 – Land Use Bylaw Amendment
(Lots 01 through 04, Block 25, Plan 992-5746) La Crete**

Bylaw 203/00 needs to be amended to remove references as ‘Advisory Board’ and replace those references with ‘Council’.

MOTION 00-057

Bylaw 203/00
First Reading

MOVED by Councillor Bateman that Council give first reading to Bylaw 203/00 being a Land Use Bylaw amendment to rezone Lots 01 through 04, Block 25, Plan 992-5746, in the Hamlet of La Crete from Hamlet Residential 1A (HR-1A) to Hamlet Residential 3 (HR-3).

CARRIED

MOTION 00-058

MOVED by Councillor Kulscar that Council set the Public Hearing date for Bylaw 203/00 for 5:00 p.m. at Fort Vermilion School Division Central Office on Tuesday, March 21, 2000.

CARRIED

**6. e) Bylaw 181/99 – To Amend the Municipal District of Mackenzie
Land Use Bylaw**

Administration was asked to review the definition of “OIL FIELD SERVICE” in Bylaw 181/99; it should either have drilling included or be removed entirely.

MOTION 00-059

Bylaw 181/99
First Reading

MOVED by Councillor Kulscar that Council pass first reading of Bylaw 181/99 being a bylaw to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw.

CARRIED

MOTION 00-060 **MOVED** by Councillor Bateman that Council set the Public Hearing date for Bylaw 181/99 for 5:20 p.m. at Fort Vermilion School Division Central Office on Tuesday, March 21, 2000.

CARRIED

6. f) **Bylaw 183/99– Lane Closure in La Crete**
Bylaw 186/99– Lane Closure in Fort Vermilion

MOTION 00-061 **MOVED** by Councillor Sarapuk that Council set the Public Hearing date for Bylaw 183/99 for 5:40 p.m. at Fort Vermilion School Division Central Office on Tuesday, March 21, 2000.

CARRIED

MOTION 00-062 **MOVED** by Councillor Kulscar that Council set the Public Hearing date for Bylaw 186/99 for 6:00 p.m. at Fort Vermilion School Division Central Office on Tuesday, March 21, 2000.

CARRIED

6. g) **Bylaw 200/00 – To Amend the Municipal District of Mackenzie**
No. 23 Hutch Lake Area Structure Plan

MOTION 00-063
Bylaw 200/00
First Reading **MOVED** by Councillor Newman that first reading be given to Bylaw 200/00 being a bylaw to amend the Municipal District of Mackenzie No. 23 Hutch Lake Area Structure Plan.

CARRIED

MOTION 00-064 **MOVED** by Councillor Bateman that Council set the Public Hearing date for Bylaw 200/00 for 6:20 p.m. at Fort Vermilion School Division Central Office on Tuesday, March 21, 2000.

CARRIED

8. a) **Appointment of Official Administrator**

Reeve Neufeld welcomed Sandra Cross to the M.D. of Mackenzie No. 23 as Official Administrator.

Sandra Cross informed Council that she would be fulfilling the role of Official Administrator from her Edmonton office.

Reeve Neufeld recessed the meeting at 7:10 p.m.

Reeve Neufeld reconvened the meeting at 7:24 p.m.

8. b) Properties Not Sold at Public Auction

MOTION 00-065 **MOVED** by Councillor Newman that the municipality become the owner of the parcels of land (Schedule A) in accordance with section 424 of the Municipal Government Act with the exception of Item Number 2, Plan 2938RS, Block 1, Lot 1.

CARRIED

MOTION 00-066 **MOVED** by Councillor Kulscar that the municipality dispose of the parcels of land (Schedule A) in accordance with section 425 of the Municipal Government Act with the exception of Item Number 2, Plan 2938RS, Block 1, Lot 1.

CARRIED

8. c) Policy FIN014 Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons

MOTION 00-067 **MOVED** by Councillor Newman that Policy FIN014 Rural Snowplow Flags for Senior Citizens and/or Handicapped Persons, be tabled for redrafting.

CARRIED

8. d) Financial Report for the Month Ending December, 1999

MOTION 00-068 **MOVED** by Councillor Kulscar that item 8.d) Financial Reports be tabled to budget time.

CARRIED

8. e) Review of Alberta Regulation 374/94, Investment Regulation

This item was received for information.

8. f) **Effective Communications and Actions Workshop**

MOTION 00-069

MOVED by Councillor Kulscar that all Councillors wishing to attend the Effective Communications and Actions Workshop may do so.

CARRIED

8. g) **AAMD&C Request to Attend Council Meeting**

MOTION 00-070

MOVED by Councillor Bateman that Council receive the letter from Alberta Association of Municipal Districts and Counties requesting to attend a Council meeting, as information.

CARRIED

8. h) **Establish Council Meeting Dates, Times, and Places for Year 2000**

MOTION 00-071

MOVED by Councillor Wieler that Council establish regular Council meeting dates for the year 2000 as follows: March 21, 5:00 p.m. in Fort Vermilion; April 18, 5:00 p.m. in High Level; May 16, 10:00 a.m. in La Crete; June 20, 1:00 p.m. in Zama; July 18, 10:00 a.m. in Fort Vermilion; August 15, 10:00 a.m. in High Level; September 19, 10:00 a.m. in La Crete; October 17, 1:00 p.m. in Zama; November 21, 10:00 a.m. in Fort Vermilion, and December 12, 10:00 a.m. in High Level.

DEFEATED

Council discussed having Administration bring forward a policy regarding Councillors attendance at conventions.

MOTION 00-072

MOVED by Councillor Newman that Council establish regular Council meeting dates for the year 2000 as follows: March 21, 5:00 p.m. in Fort Vermilion; April 18, 5:00 p.m. in High Level; May 16, 5:00 p.m. in La Crete; June 20, 1:00 p.m. in Zama; July 18, 5:00 p.m. in Fort Vermilion; August 15, 5:00 p.m. in High Level; September 19, 5:00 p.m. in La Crete; October 17, 1:00 p.m. in Zama; November 21, 5:00 p.m. in Fort Vermilion, and December 12, 5:00 p.m. in High Level.

DEFEATED

MOTION 00-073

MOVED by Councillor Rosenberger that Council set the next regular Council meeting date for Tuesday, March 21 at 5:00 p.m. in Fort Vermilion.

CARRIED

8. i) **Establish Signing Authority for Reeve and Councillor's Expense Claims and Honorariums**

MOTION 00-074

MOVED by Councillor Newman that Council adopt Policy ADM026, being a policy to establish signing authority for the Reeve and Councillor's Expense Claims and Honorariums.

CARRIED

8. j) **Year End Tax and Utilities Write Off**

MOTION 00-075

MOVED by Councillor Bateman that Council write off the accounts as recommended for the 1999 year end (Schedule B) and send all those accounts to a collection agency that cannot be added to the tax roll.

CARRIED

8. k) **History on Road Construction, Policy, and Procedures**

MOTION 00-076

MOVED by Councillor Rosenberger that Council receive the History on Road Construction, Policy and Procedure report as information at this time.

CARRIED

8. l) **Bear River Bridge**

MOTION 00-077

MOVED by Councillor Wieler that Council rescind Motion 00-036 and approve the expenditure for the Bear River Bridge replacement project at an estimated contract cost of \$55,700 to the Municipal District of Mackenzie, from previously allocated funds.

CARRIED

MOTION 00-078

MOVED by Councillor Kulscar that Council award the Contract for the Bear River Bridge Replacement to the lowest tender, received from Alberta North Highway Services, at a total construction cost of \$459,162.50, subject to the purchase of required right of way.

CARRIED

8. m) Zama Fire-Rescue – Program Audit

MOTION 00-079

MOVED by Councillor Thiessen that Council direct the Interim Chief Administrative Officer to:

- (a) Cancel the purchase of an ambulance from Access Medical and attempt to recover the deposit of \$25,000,
- (b) Implement the provision of emergency medical services to the community of Zama based on first responder services in coordination with a contracted ambulance service,
- (c) Submit a proposed contract for the provision of ambulance services to the community of Zama for approval by Council,
- (d) Provide for protocols, medical supervision and assistance through the contracted ambulance service, and
- (e) Provide options to Council on the upgrading or replacement of the existing first responder unit.

CARRIED

8. n) La Crete Recreation Society

MOTION 00-080

MOVED by Councillor Kulscar that Council write a letter to the La Crete Recreation Society supporting the proposed Point of Interest sign to be erected on the roadside turnout on Mackenzie Highway 35 just south of the La Crete Ferry turnoff. Council requests that the La Crete Recreation Society submit a grant proposal to the M.D. of Mackenzie No. 23 for Council's consideration.

CARRIED

8. o) High Level Bypass

Doug Plamping informed Council that the truckers open house has been postponed pending further information on the realignment of Highway 58.

8. p) Alberta Association of Municipal Districts and Counties Annual Conventions

MOTION 00-081

MOVED by Councillor Newman that only five Councillors be allowed to attend the Alberta Association of Municipal Districts and Counties Spring Convention and five Councillors be allowed to attend the Alberta Association of Municipal Districts and Counties Fall convention.

DEFEATED

MOTION 00-082

MOVED by Councillor Kulscar that Administration draft a resolution to be brought forward at the Winter Zone meeting regarding control over funding amounts requisitioned by Seniors Lodges and Care Homes.

CARRIED

MOTION 00-083

MOVED by Councillor Kulscar that all Councillors be allowed to attend the Winter Zone meeting in Peace River on February 25, 2000 as well as the Alberta Association of Municipal Districts and Counties' Spring Convention.

CARRIED

MOTION 00-084

MOVED by Councillor Newman that the Council meeting be adjourned at 9:10 p.m.

CARRIED

These minutes were adopted this _____ day of _____, 2000.

Bill Neufeld, Reeve

Doug Plamping,
Interim Chief Administrative Officer

Approved

Sandra Cross, Official Administrator